



**NOTTINGHAM CITY COUNCIL**  
**APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Date:** Tuesday, 2 June 2015

**Time:** 2.00 pm

**Place:** LB31-32 - Loxley House, Station Street, Nottingham, NG2 3NG

**Councillors are requested to attend the above meeting to transact the following business**

**Acting Corporate Director for Resources**

**Governance Officer:** Noel McMenamin **Direct Dial:** 0115 8764304

**AGENDA**

**Pages**

**1 APPOINTMENT OF VICE-CHAIR**

**2 APOLOGIES FOR ABSENCE**

**3 DECLARATIONS OF INTERESTS**

**4 MINUTES**

**3 - 4**

Of the meeting held on 24 March 2015 (for confirmation)

**5 DATES OF MEETINGS IN 2015/16**

To consider meeting on the following dates at 2pm:

2015

2016

7 July

5 January

8 September

2 February

6 October

8 March

3 November

5 April

8 December

**6 EXCLUSION OF THE PUBLIC**

To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local

Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

- |          |  |        |
|----------|--|--------|
| <b>7</b> | <b>EXEMPT MINUTES</b><br>Of the meeting held on 24 March 2015 (for confirmation)   | 5 - 8  |
| <b>8</b> | <b>TRANSFER OF CIVIC AND CORONIAL SERVICES TO ORGANISATIONAL TRANSFORMATION</b><br>Report of Strategic Director of Organisational Transformation | 9 - 14 |
| <b>9</b> | <b>SECTION 151 DESIGNATION</b><br>To approve the designation of Section 151 officer responsibilities.  |        |

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT [WWW.NOTTINGHAMCITY.GOV.UK](http://WWW.NOTTINGHAMCITY.GOV.UK). INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

**NOTTINGHAM CITY COUNCIL**

**APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**MINUTES of the meeting held at LB32 - Loxley House, Station Street, Nottingham, NG2 3NG on 24 March 2015 from 12.00 - 12.43**

**Membership**

Present

Councillor Toby Neal (Chair)  
(minute 68-69)  
Councillor Alan Clark (Vice Chair)  
Councillor Graham Chapman  
Councillor Nicola Heaton  
Councillor Eunice Campbell  
Councillor David Mellen  
Councillor Roger Steel

Absent

Councillor Jon Collins  
Councillor Alex Norris  
Councillor Georgina Culley  
Councillor Nick McDonald

**Colleagues, partners and others in attendance:**

Candida Brudenell - Strategic Director, Early Intervention  
Shaune Loughlin - HR Business Partner  
Noel McMenamin - Governance Officer  
Lynn Robinson - HR Business Partner

**61 CHAIR**

In the Chair's absence at the outset of the meeting, the role of Chair was taken by Councillor Alan Clark, Vice-Chair, for the duration of the meeting.

**62 APOLOGIES FOR ABSENCE**

Councillor Jon Collins (other Council Business)  
Councillor Georgina Culley (other Council business)  
Councillor Nick McDonald (work commitments)  
Councillor Alex Norris (other Council business)

**63 DECLARATIONS OF INTERESTS**

None.

**64 MINUTES**

The minutes of the meeting held on 3 March 2015 were confirmed and they were signed by the Chair of this meeting.

**65 EXCLUSION OF THE PUBLIC**

RESOLVED to exclude the public from the meeting during consideration of remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the

basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, as defined in paragraphs 1,2,3,4 and 5 of Part 1, Schedule 12A of the Act.

**66 EXEMPT MINUTES**

The exempt minutes of the meeting held on 3 March 2015 were confirmed and signed by the Chair of this meeting.

**67 CHIEF EXECUTIVE'S RESTRUCTURE**

Ian Curryer, Chief Executive, introduced a final, revised report on proposals for revisions to the Council's Operating Model and Senior Leadership Management Group.

**RESOLVED to approve the recommendations set out in the report.**

**68 DIRECTOR OF PUBLIC HEALTH**

Ian Curryer, Chief Executive, introduced his report on proposals for the recruitment and appointment process for the appointment of a Director of Public Health.

**RESOLVED to approve the recommendations set out in the report.**

**69 EARLY INTERVENTION OPERATING MODEL PHASE 2**

Further to minute dated 2 December 2014, Candida Brudenell, Strategic Director for Early Intervention, introduced her report, providing feedback on the outcome of formal consultation on Early Intervention New Operating Model proposals and setting out final proposals for the redesign of the Early Intervention directorate.

**RESOLVED to approve the recommendations set out in the report.**

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1, 2, 3, 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank